Unsolicited Grant Proposal Information Requirements



Grant Eligibility and Scope of Work

At Risk Dogs will consider providing grants for any purpose that benefits At Risk Dogs, including capital projects, operating projects and provision of supplies and services to third parties. We also will consider any reasonable proposals that support the preparation and distribution of printed materials or services that provide education or outreach to the community in support of caring for At Risk Dogs.

For us to consider a Grant, please provide the following information in a single document package.

- 1. Provide the following information regarding your organization:
 - a. Name
 - b. Employee Identification number (EIN)
 - c. State of Incorporation
 - d. Copy of IRS 501c3 approval letter
 - e. Physical Location/address of organization (
 - f. Mailing Address of organization
 - g. Name, title, and contact information for the individual who shall be your firm's primary point of contact for reporting of results.
 - h. Related grants you have received from any other organization supporting activities like those anticipated under the proposed Grant.
- 2. 501c3 Organizations should provide evidence of financial stability, including most recent Form 990-EZ or 990-N or set of financial statements for most recent year end. If financials are unaudited, then provide most recent quarterly financial statements along with prior year end.
- 3. Provide a brief narrative of intended use of funds. Provide a detailed budget as to how funds will be used, separating direct labor, direct materials included purchased goods and equipment, and amounts paid to third party services. Separately identify any grant amounts to be used to pay for indirect expenses (e.g. those not listed as direct expenses).
- 4. Purposes may include capital projects, operating projects and provision of supplies and services that directly benefit At Risk Dogs.
- 5. Provide copies of any annual reports you have provided in the past two years regarding your organization's activities and results.
- 6. Provide one or more recommended performance metrics that you will use report on at the end of Grant Performance period as to how your organization used Grant funds to provide care and support AT Risk Dogs.

We will work with your organization to ensure these document requirements are not onerous imposition on credible non-profits serving At Risk Dogs. Contact us at caring4@atriskdogs.org with proposal process questions or requests to deviate from the above requirements.

Submissions should be mailed to our PO Box on our home page or emailed to caring4@atriskdogs.org